

General Information to Those Admitted to the Facility

- Upon admission you are registered and personal belongings held till you are released from the Facility or may be given to a person of your choice.
- Your money will be deposited in your personal account and these can be used to buy your personal needs from the Facility.
- You may ask for an authorised officer to inform family members of your incarceration.
- Inmates may call their lawyers during time frames allocated for such purpose.
- Before being admitted to your Division, you will be inspected by an authorised officer to ensure that you do not possess items that are not permitted to keep or possess any illicit substance.
- You are then taken to your allocated Division and locked in your cell while waiting to be seen by the Facility's medical doctor.
- You are given food and if you have funds in your account at the Facility, you can buy items of need from the Facility shop.
- Bed sheets and blankets are to be returned upon release from prison.
- After being examined by the medical doctor, you may remain with the other inmates until it is time to be locked up.

Prison Regulations to be Observed by All Inmates

- As an inmate you have to be ready for the "fall-in" five times a day. Whoever does not present himself for the morning fall in will remain locked up till the next fall-in. A fall-in takes place as follows, 7:45hrs, 12:30hrs, 14:00hrs, 17:00hrs and 20.25hrs. By 20:30pm all inmates should be locked.
- No inmate can enter the cell of another inmate or cross from one Division to another.
- No inmate is allowed to gamble, play card games or other unauthorised games.
- At quarter to noon (11:45hrs), all inmates should stop from whatever they are doing and return to their respective Division for lunch.
- Those inmates returning from hospital, the Court or from any other appointment out of the Facility shall, after twelve thirty (12:30hrs) take their lunch, enter their respective cell and remain in their cell till two (14:00hrs) in the afternoon.
- In order to visit the doctor, an inmate shall ask the correctional officer in his division to make an appointment in the morning and stay in the cell from 12:30hrs until he is seen by the doctor. This applies also to those prisoners who work and newly admitted.
- No inmate shall sell or transfer any prohibited or personal object to any other person.
- No inmate may make any telephone call which is not authorised.
- A breach of any Prison Regulation results in disciplinary action, which may include reduction of visits or any other privilege, may also result in reduction of remission awarded.

Offences Subject to Discipline

A prisoner shall be guilty of an offence against discipline if he:

- i. commits mutiny or incites others to mutiny;
- ii. assaults any person;
- iii. denies access to any part of the prison to any prison officer;

- iv. fights with any person;
- v. endangers the health or personal safety of others;
- vi. obstructs a prison officer in the execution of his duty;
- vii. has in his possession:
- viii. any prohibited or unauthorised article; or
- ix. (ii) a greater quantity of any article than he is authorised to have;
- x. sells or delivers to any person any prohibited article;
- xi. sells or transfers to any person any article which he is allowed to have only for his own use;
- xii. takes, without lawful authority or excuse, any article belonging to another person or to the prison;
- xiii. sets fire to any property, whether or not his own;
- xiv. destroys or damages any part of the prison or any other property, other than his own;
- xv. absents himself from any place where he is required to be or is present at any place where he is not authorised to be;
- xvi. makes any frivolous or any false and malicious allegation or complaint against a prison officer;
- xvii. is disrespectful to any prison officer or any person visiting the prison;
- xviii. swears or uses threatening, abusive, obscene or insulting words or behaviour;
- xix. fails to work properly or, being required to work, refuses to do so;
- xx. disobeys any lawful order;
- xxi. disobeys or fails to comply with any regulation applying to him;
- xxii. detains any person against his will;
- xxiii. escapes while confined or deemed to be confined in prison;
- xxiv. abuses drugs or drinks alcohol;
- xxv. in any other way offends against good order and discipline;
- xxvi. fails to comply with an order to provide a urine sample as requested;
- xxvii. without prejudice to any other liability at law, takes substances which are prohibited in prison grounds;
- xxviii. fails to comply with any condition upon which he is granted prison leave; or
- xxix. attempts to commit, or incites another prisoner to commit, or assists another prisoner to commit or to attempt to commit any of the foregoing offences.

Applying for Parole

- Subject to provision of the Restorative Justice Act, parole may only be granted to prisoners serving a sentence of imprisonment of a term of one year or more, irrespective of whether such term results from a single sentence or from a number of sentences that amount to an aggregate of at least one year.
- Prisoners falling under the following categories shall not be eligible for Parole:
 1. prisoners sentenced to a term of imprisonment of less than one year;
 2. detainees under the provisions of the [Immigration Act](#);
 3. prisoners subject to extradition proceedings;
 4. third-country nationals who are to be deported at the end of their sentence;

5. prisoners who are being detained for subverting or attempting to subvert the Government of Malta, or conspiring against the State as stipulated in article 56(1) and (2), and in article 57(1) and (2) of the [Criminal Code](#);
 6. prisoners sentenced for acts of terrorism, funding terrorism, and ancillary offences as stipulated in article 328A to article 328M of the [Criminal Code](#); and
 7. prisoners sentenced to life imprisonment.
- The inmate will be informed by the Parole Clerk of the date in which he would be eligible to apply for Parole.
 - Four months prior to the Parole Eligibility Date, the Parole Clerk will approach the inmate and submit the Parole application, if same inmate is interested.
 - If Parole is not granted, the inmate may re-apply after the expiration of six months from the date of the Parole Board's decision.
 - The inmate may obtain further information on Parole from the Parole Clerk.

Rights and Privileges

- A sentenced prisoner is entitled for a visit of three quarters of an hour once a week from family members or friends and if the prisoner has exemplary behaviour he may be given the privilege of another visit per week, upon the Director's discretion.
- A sentenced prisoner may send one letter per week.
- A prisoner may request to make a family extended visit after having served six months in the Facility. Such visit may take place for a maximum of once every four weeks with a person or persons who would have been declared as having a relationship upon the inmate's admission to the Facility.
- Prison leave may be granted to a prisoner, subject to the conditions specified in the Prison Regulations in the following cases:
 - Birth, marriage or other special family occasion;
 - To visit a person who is seriously ill and who cannot visit the inmate;
 - To attend a religious service or burial of a relative;
 - To carry out community work or other work approved by the prison authorities;
 - To carry out a substance misuse rehabilitative programme;
 - In order for a young offender be put in an adequate rehabilitative institution for the duration of his prison sentence;
 - Three months prior to the termination of his prison sentence, in order to work;
 - To study as part of his educational development.
- Every prisoner has the right to write confidentially to the Prison Board of Visitors on any problem that he encounters. The letters shall be put in the box marked Prison Advisory Board, situated at the Inmate Services office.
- Any prisoner not having a Maltese nationality has the right to contact the Embassy of his country.
- Any difficulties encountered should be referred to the Inmate Services for assistance.